NORTH WHITE SCHODL CORPDRATIDN
Dr. Robert Klitzman -Interim Superintendent Mr. W. Dean Cook -Dir of Trans/Bdgs/Grnds Mrs. Emma Conwell-Treasurer

402 E Broadway St - Monon, Indiana $47 \overline{959-}$ (219) 253-6618-Fax (219) 253-6488

## BOARD OF SCHOOL TRUSTEES

REGULAR MEETING
Monday June 10, 2019
7:00 p.m.
Board Room
The governing body named above will conduct a public hearing pursuant to Indiana's Open MeetingsLaw, IC 5-14-1.5, for the following reason(s):
Prayer - Jim White
1. CALL TO ORDER - Jim White
1.1 Pledge of Allegiance
1.2 Roll Call
1.3 Approval of May Meeting Minutes
1.4 Claims/Financial/Quarterly Reports
1.5 Emergency additions
2. HEARING OF PATRONS - Jim White
3. CONSENT ITEMS - Jim White
3.1 Personnel Report
3.2 Consideration of the 2019-20 Student Technology Handbook
3.3 Consideration of the 2019-20 Staff Technology Handbook
3.4 Consideration of the 2019-20 Classified Handbook
3.5 Consideration of the 2019-20 Bus Driver Handbook
3.6 Consideration of the 2019-20 Certified Handbook
3.7 Consideration of the 2019-20 NWES Student Handbook
3.8 Consideration of the 2019-20 NW M-HS Student Handbook
3.9 Consideration of the 2019-20 NWES textbook rental fees
3.10 Consideration of the 2019-20 NW M-HS textbook rental fees
3.11 Consideration of the NSLP Food Procurement Proposal for Major Food Distributor
3.12 Consideration of the WVEC Bakery Renewal for 2019-20
3.13 Consideration of the WVEC Dairy Renewal for 2019-20
3.14 Consideration of Athletic Trainer contract with Franciscan - Mr. Woodcock
4. DISCUSSION/INFORMATION - Jim White
4.1 Transportation and Facilities update - Dean Cook
4.2 NWSC Counseling update - Gail Shriver \& Kathy Lewis
4.3 Discussion on Building Projects - Board
5. HEARING OF PATRONS - Jim White
6. SUPERINTENDENT COMMENTS - Dr. Klitzman
7. SCHOOL BOARD COMMENTS -Board
8. ADJOURNMENT - Jim White

## MINUTES OF THE PUBLIC HEARING OF THE BOARD OF TRUSTEES OF NORTH WHITE SCHOOL CORPORATION

The Board of Trustees, North White School Corporation met in a public hearing on Monday, Monday, May 6, 2019 at 5:00 p.m. in the office of the Superintendent at 402 E. Broadway St. Monon, Indiana according to Indiana Code 10-5-3-2, Public Law 57, and the rules of the Board. Board members present were Shannon Mattix, Terry Smith, Rebecca Princell, Joshua Robertson, Ricki Westerhouse and Jim White. Board member not present was Scott Williams. Also present were Karen Pfledderer, Emma Conwell, Pooja Shrestha with Baker Tilly, Lisa Huntington with Baker Tilly, Melissa McIntire, Scott VanDerAa, Christie Holst, Terrie Brown, Terry Saunders, Pat Leis, Steve Reames, Jr., Autum Reames, Mary C. Pogue, Carol Hendress, Rita Hughes, Felix Phelps, Eric Katterhenry and Gayle Rogers White County Auditor.

1. Mr. White welcomed everyone in attendance to the first Preliminary Determination Hearing on the building projects. He informed the public, Pursuant to Indiana Code 6-1.1-20-3.1, whenever a school corporation proposes to enter into a lease agreement and/or issue bonds for the construction or renovation of a school building or buildings resulting in total costs in excess of the lesser of: (a) $\$ 5,000,000$; or (b) $1 \%$ of the total gross assessed valuation of the property within such school corporation, the school corporation is required to hold two public hearings on its preliminary determination to issue bonds and enter into such lease agreement. This meeting represents the first of such hearings.
2. Mr. White recognized a Quorum.
3. Mr. White introduced Pooja Shrestha and Lisa Huntington with Baker Tilly, they explained how the proposed building projects will be financed, as well as information about the effect on the typical property taxpayer.
4. Mr. White asked if there were any patrons in attendance that would like to discuss and/or ask questions concerning the hearing as advertised. Patron Terry Saunders was concerned about the tax impact on property owners. Patron Steve Reames, Jr., was concerned about the costs of the projects and the tax impact on property owners. Patron Mary C. Pogue, was concerned about the annual cost to maintain each school with the proposed building projects and the tax impact on property owners. Hearing no other objections or concerns from the public, the meeting proceeded.

Meeting adjourned at 5:11 p.m.

Page 2
PUBLIC HEARING
May 6, 2019

## PRESIDENT

SECRETARY

MEMBER

MEMBER

VICE PRESIDENT

MEMBER

MEMBER
BOARD OF TRUSTEES
NORTH WHITE SCHOOL CORP.

## MINUTES OF THE PUBLIC HEARING OF THE BOARD OF TRUSTEES OF NORTH WHITE SCHOOL CORPORATION

The Board of Trustees, North White School Corporation met in a public hearing on Monday, May 13, 2019 at 7:00 p.m. in the NWM-HS Media Center/Library at 305 East Broadway St. Monon, Indiana according to Indiana Code 10-5-3-2, Public Law 57, and the rules of the Board. Board members present were Terry Smith, Rebecca Princell, Joshua Robertson, Ricki Westerhouse, Scott Williams and Jim White. Board member not present was Shannon Mattix. Also present were Superintendent Dr. Teresa Gremaux, Karen Pfledderer, Emma Conwell, Dean Cook, Bob Little, Pooja Shrestha, with Baker Tilly, Lindsey Simonetto with Baker Tilly, Jane Herndon with Ice Miller, Gayle Rogers White County Auditor, Kirk Dahlenburg, Tracie Dahlenburg, Luke Sherrick, Katie Sherrick, Ron Allen, Susie Fleck, Steve Wittenauer, Stacy Reif, Felix Phelps, Beth Dean, Christie Holst, Melissa McIntire, Todd Shriver, Steve Reames, Jr., Mark Woodcock, Robin Cook, Sonya Einsele, Pat Leis, Autum Reames, Karen Bowsher, Tom Bowsher, Jennifer Phillips, Holly Meyer, Hollis Mohler, Tanya Klopfenstein, Steven Klopfenstein, Shelby Klopfenstein, Charrisse Hook, Cami Owens, Jessica Martin, Samantha Heims, Rochelle Brown, Phillip Turpin, Eli Turpin, Tabby Raderstarf, Kimberly Clark-DeVoe, Peg Kammerer, Doug Kammerer, Becky Myers,

1. The Pledge of Allegiance was recited
2. Mr. White welcomed everyone in attendance to the second Preliminary Determination Hearing on the building projects. He informed the public, Pursuant to Indiana Code 6-1.1-20-3.1, whenever a school corporation proposes to enter into a lease agreement and/or issue bonds for the construction or renovation of a school building or buildings resulting in total costs in excess of the lesser of: (a) $\$ 5,000,000$; or (b) $1 \%$ of the total gross assessed valuation of the property within such school corporation, the school corporation is required to hold two public hearings on its preliminary determination to issue bonds and enter into such lease agreement. This meeting represents the second of such hearings. Dr. Gremaux explained the purpose of the projects, Mr. Cook presented the facilities projects, Mrs. McIntire presented the elementary school projects and Dr. Gremaux presented the middle-high school projects.
3. Mr. White introduced Lindsey Simonetto with Baker Tilly, she presented a PowerPoint presentation and explained how the proposed project will be financed, as well as information about the tax rates on the typical property taxpayer.
4. Mr. White asked if there were any patrons in attendance that would like to discuss and/or ask questions concerning the hearing as advertised. Patron Gayle Rodgers, White County Auditor, spoke on how the tax rates can affect the NWSC community. Patron Steve Reames, Jr. spoke on his concerns about a tax increase and the costs of these building projects. Patron Susie Fleck read a letter from her husband Dirk Fleck.

Page 2
PUBLIC HEARING
May 13, 2019
Dirk is asking for the Board to hold off on the $\$ 10$ million building project until after a new Superintendent is hired. Patron Ron Allen spoke on the space at NWES, for classrooms and conference rooms, he spoke on keeping the class sizes smaller and to prioritize the students' best education with smaller class sizes.

After hearing the objections and concerns from the public Mr. White asked the Board to table the Public hearing on the building projects at this time. Mr. White asked for a motion to table the projects. Mr. Smith moved to table the projects. Mr. Williams seconded and the motion carried 5-1 with Mr. Robertson opposed.

Meeting adjourned at 7:45 p.m.

PRESIDENT

SECRETARY

MEMBER

MEMBER

VICE PRESIDENT

MEMBER

MEMBER
BOARD OF TRUSTEES NORTH WHITE SCHOOL CORP.

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF NORTH WHITE SCHOOL CORPORATION

The Board of Trustees, North White School Corporation met in Regular session on Monday, May 13, 2019 following the adjournment of the public hearing in the in the NWM-HS Media Center/Library at 305 East Broadway St., Monon, Indiana according to Indiana Code 10-5-3-2, Public Law 57, and the rules of the Board.
Board members present were Jim White, Scott Williams, Rebecca Princell, Terry Smith, Ricki Westerhouse and Joshua Robertson. Board member not present was Shannon Mattix. Also present were Superintendent Dr. Teresa Gremaux, Karen Pfledderer, Dean Cook, Emma Conwell, Bob Little, Melissa McIntire, Todd Shriver, Terrie Brown, Scott VanDerAa, Gayle Rogers White County Auditor, Beth Dean, Katie Sherrick, Luke Sherrick, Tracie Dahlenburg, Kirk Dahlenburg, Christie Holst, Jennifer Phillips, Jessica Martin, Sam Heims, Cami Owens, Stacy Reif, Steve Wittenauer, Charrisse Hook, Robin Cook, Mark Woodcock, Rochelle Brown, Steve Land, Phillip Turpin, Eli Turpin, Tabby Raderstorf, Susie Fleck, Ron Allen, Steve Reames, Jr. and Autum Reames.

1. Call to Order Mr . White called the regular meeting to order.
1.1 Mr. White recognized a Quorum.
1.2 Mr. White asked for emergency additions to the agenda. Dr. Gremaux asked to add item 3.5 Personnel Report - Certified Hiring of Leander Hoover, Band/Choir/General Music teacher, 2019-20 school year and Certified Hiring of Elizabeth Todd, Second grade teacher, 2019-20 school year. Mr. Williams moved to approve these recommendations. Ms. Princell seconded and the motion carried 6-0.
1.3 Mr. White asked if there were any additions or corrections to the minutes of The public hearing and the regular meeting on April 8, 2019. The meeting minutes were approved with no objections by unanimous consent.
1.4 Claims and payrolls were presented to the Board and discussed. Mr. White approved to pay claims 11127222 through and including 11127385. The claims and payrolls were approved with no objections by unanimous consent.
1.5 Principal Reports

Mrs. McIntire, NWES Principal, reported on the following:

- K-1 classes; completed STAR Reading and Math
- End of the year Incentives - Accelerated Reading, Pizza Hut on Fridays with the Principal, PBIS (for no office referrals) - movie, PBIS Viking Bucks party (for growth through the year testing) and Field Day the last day of school.

Page 2
REGULAR MEETING
May 13, 2019
Ms. Holst, NWMS-HS Asst. Principal, reported on the following:

- Completed CogAT (High Ability) testing for the corporation; grades tested were $\mathrm{Kdg}, 2^{\text {nd }}, 5^{\text {th }}$ and $8^{\text {th }}$.
1.6 Recognitions - Students of the Month Mrs. Brown introduced the "May" Student of the Month at the North White Elementary School. She introduced Eli Turpin who is in the first grade. Eli is the son of Tabby Raderstorf and Phillip Turpin. Mrs. Brown, Eli's teacher, nominated him for this award.

Ms. Holst introduced the "May" Student of the Month at the North White Middle School. She introduced Luke Sherrick who is in the eighth grade. Luke is the son of Katie and Troy Sherrick. Mr. Addison, Luke's teacher, nominated him for this award.

Ms. Holst announced the "May" Student of the Month at the Sr. High School. She announced Kimberly Fernanda Zuniga Arevalo who is in the ninth grade. Kimberly is the daughter of Yanira Arevalo. Mrs. Scott, Kimberly's teacher, nominated her for this award.
2. Hearing of Patrons

Mr. White asked if there were any patrons in attendance who wished to be heard. Hearing none, the meeting proceeded.
3. Consent Items
3.1 Mr. White recommended that the Board approve the following fundraisers:

- $8^{\text {th }}$ grade class formal dance on May 17. The money will be used for the class events as they advance to HS.
- NWMS Track team will hold a Kids Camp for elementary students. All proceeds will go towards benefiting the track team.
- NWES - No Excuse University Fundraiser. All proceeds go to Staff Lounge fund.
- NWES - Jeans Friday's Fundraiser. $\$ 330$ will be donated to the White County Foundation and $\$ 725$ will go towards the Staff Lounge fund. Mr. Williams moved to approve these recommendations. Ms. Princell seconded and the motion carried 6-0.
3.2 Mr. White recommended that the Board approve the following donations:
- PSI IOTA XI sent the M-HS two donations: $\$ 100$ for the Music Department and $\$ 100$ for the Art Department
Mr. Williams moved to approve these recommendations. Mr. Robertson seconded and the motion carried 6-0.

May 13, 2019
3.3 Mr. White asked that the Board table the Agreement between NWSC and Tecton, due to the building projects of the May 13, 2019 Public Hearing being tabled. Mr. Smith moved to approve this recommendation. Mr. Williams seconded and the motion carried 6-0.
3.4 Mr. White asked that the Board table the Agreement between NWSC and Lancer + Beebe, LLC, due to the building projects of the May 13, 2019 Public Hearing being tabled. Mr. Smith moved to approve this recommendation. Mr. Williams seconded and the motion carried 6-0.
3.5 Personnel Report

Certified - Resignations

| Name | Position | $1{ }^{\text {st }}$ | 2nd | Motion |
| :---: | :---: | :---: | :---: | :---: |
| Michel A. Culross Effective at the conclusion of the 2018-19 school year Approved 5/13/2019 | NWM-HS <br> Band/Choir/General <br> Music teacher | Mr. Williams | Ms. Princell | 6-0 |
| Shaela Kult Effective at the conclusion of the 2018-19 school year Approved 5/13/2019 | $2^{\text {nd }}$ grade teacher, NWES | Mr. Williams | Ms. Princell | 6-0 |
| Hayden Smith Effective at the conclusion of the 2018-19 school year Approved 5/13/2019 | $9^{\text {th }} / 10^{\text {th }}$ grade <br> English teacher | Mr. Williams | Ms. Princell | 6-0 |

Certified - Hiring Recommendation

| Name | Position | $1^{\text {st }}$ | 2nd | Motion |
| :--- | :--- | :--- | :--- | :---: |
| Leander Hoover | NWM-HS | Mr. Williams | Mrs. <br> Effective at the <br> beginning of the <br> 2019-20 school <br> year | Music teacher <br> Mus. |
|  |  |  | $6-0$ |  |
| Approved |  |  |  |  |
| $5 / 13 / 2019$ |  |  |  |  |

May 13, 2019
Certified - Hiring Recommendation


Classified - Hiring Recommendations

| Name | Position | $1^{\text {st }}$ | 2nd | Motion |
| :--- | :--- | :--- | :---: | :---: |
| Martha Chavez | MS Instructional | Mr. Williams | Ms. Princell | $6-0$ |
| Effective 8/9/2019 | Asst. 29 hours <br> Approved |  |  |  |
| $5 / 13 / 2019$ | per week |  |  |  |
| Tammy Lynch | Custodial Staff | Mr. Williams | Mrs. Robertson | $6-0$ |
| Effective 4/9/2019 |  |  |  |  |
| Approved |  |  |  |  |
| $5 / 13 / 2019$ |  |  |  |  |

3.6 Mr. White recommended that the Board approve the Seventh \& Eighth grade Field Trip request to Washington D.C. June 21-25, 2020. Mr. Williams moved to approve this recommendation. Mr. Robertson seconded and the motion carried 6-0. See "Exhibit A".
4. Discussion/Information
4.1 Transportation and Facilities - no discussion items
4.2 First reading on the following:

- 2019-20 Technology Handbook
- 2019-20 Elementary Handbook
- 2019-20 Bus Driver Handbook
- 2019-20 M-HS Handbook
- 2019-20 Certified Handbook
- 2019-20 Non-Certified Handbook
- 2019-20 Elementary textbook rental fees
- 2019-20 M-HS textbook rental fees

Mr. Smith had questions on the M-HS Handbook. He asked to add information on the transition from the 12.0 grading scale that the class of 2020 will use and beginning with the class of 2021 a 4.33 grading scale will be used. He also asked for clarification on the Student Dress code for wearing of "hoods". He asked if students can wear sweatshirts with hoods "hoodies". Ms. Holst explained, that students can wear sweatshirts with hoods, but are not allowed to have the hood

May 13, 2019
on during the school day.
4.3 Discussion on Immunizations

Ms. Holst informed the Board that she has updated the M-HS Handbook with the required immunization table; per Charrisse Hook, NWSC Nurse. Mr. Smith asked why there is a ten day waiver for students who are behind on their immunizations. Ms. Holst explained that a school district can have a waiver in place to allow new students that come in behind on their immunizations, time to catch up. Mr. Smith voiced his concerns over students who have not been immunized entering school and exposing other students when the State of Indiana requires that all students must start school with up to date immunizations. Mr. Robertson agreed with Mr. Smith's concerns. After, much discussion it was agreed to reach out to the parents and come up with a solution to help with transportation and paper work. Ms. Hook will contact the White County Health Department to discuss options for the parents.
4.4 Discussion was held on the Athletic Trainer contract with Franciscan. Mr. Woodcock explained that the two year contract is ending on July 31, 2019. He informed the Board that Franciscan is asking for a 5 year contract and the partnership fees have gone up. He is asking for NWSC to pay the fee of \$6,500 for Year 1, for the 2019-20 school year. Mr. White asked Mr. Woodcock to contact the NW Booster Club to see if they would pay one-third, NWSC pay one-third and NW Athletics pay one-third of the fee for Year 1 and to bring the proposal back to the table.
4.5 Discussion was held on using the services of Administrator Assistance for the Interim Superintendent/Superintendent search. Mr. Steve Wittenauer, was present and explained the process to the Board. He explained the fee for an Interim Superintendent will be $\$ 600 /$ day, three days per week, plus mileage. The fee for the Superintendent search is a flat fee of $\$ 6000$, plus mileage.
5. Hearing of Patrons

For second hearing of patrons, Mr. White asked if there were any patrons in attendance who wished to be heard. Hearing none, the meeting proceeded.
6. Superintendent Comments

Dr. Gremaux stated that it was an honor serving NWSC for the last four years as the Superintendent.

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REGULAR MEETING
May 13, 2019
7. School Board Comments

Mr. White informed the Board on the dates of the following meetings:
Executive session - May 20, 2019 at 7:00 p.m.
Work session - May 20, 2019 following the adjournment of the Executive session
Special meeting - May 29, 2019 at 6:00 p.m.
Meeting adjourned at 8:45 p.m.

PRESIDENT

SECRETARY

MEMBER

MEMBER

VICE PRESIDENT

MEMBER

MEMBER
BOARD OF TRUSTEES NORTH WHITE SCHOOL CORP.

## MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF TRUSTEES OF NORTH WHITE SCHOOL CORPORATION

The Board of Trustees, North White School Corporation met in an Executive session on Monday, May 20, 2019 at 7:00 p.m. in the office of the Superintendent at 402 E .
Broadway St., Monon, Indiana according to Indiana Code 10-5-3-2, Public Law 57, and the rules of the Board. Board members present were Terry Smith, Shannon Mattix, Rebecca Princell, Jim White, Joshua Robertson and Ricki Westerhouse. Board member not present was Scott Williams. Also present was Steve Wittenauer with Administrator Assistance.
I. Discussion was held on receiving information about prospective employees.

Meeting adjourned at 7:33p.m.

PRESIDENT

SECRETARY

MEMBER

MEMBER

VICE PRESIDENT

MEMBER

MEMBER

BOARD OF TRUSTEES NORTH WHITE SCHOOL CORP.

> MINUTES OF THE WORK SESSION OF THE BOARD OF TRUSTEES OF NORTH WHITE SCHOOL CORPORATION

The Board of Trustees, North White School Corporation met in a Work session on Monday, May 20, 2019 following the adjournment of the executive session in the office of the Superintendent, at 402 E . Broadway, Monon, Indiana according to Indiana Code 10-5-3-2, Public Law 57, and the rules of the Board. Board members present were Jim White, Rebecca Princell, Terry Smith, Ricki Westerhouse, Shannon Mattix and Joshua Robertson. Board member not present was Scott Williams. Also present were Superintendent Dr. Teresa Gremaux, Melissa McIntire, Christie Holst and Gayle Rogers White County Auditor.

1. Discussion was held on the Superintendent Search.
2. Discussion was held on Building Projects for the North White School Corporation.

Meeting adjourned at 9:02 p.m.

PRESIDENT

SECRETARY

MEMBER

MEMBER

VICE PRESIDENT

MEMBER

MEMBER
BOARD OF TRUSTEES
NORTH WHITE SCHOOL CORP.

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF NORTH WHITE SCHOOL CORPORATION

The Board of Trustees, North White School Corporation met in Special session on Wednesday, May 29, 2019 at 6:00 p.m. in the office of the Superintendent at 402 E. Broadway St. Monon, Indiana according to Indiana Code 10-5-3-2, Public Law 57, and the rules of the Board. Board members present were Shannon Mattix, Jim White, Terry Smith, Scott Williams, Rebecca Princell, Ricki Westerhouse and Joshua Robertson. Also present were Karen Pfledderer, Emma Conwell, Melissa McIntire, Christie Holst, Dr. Gib Crimmins with Administrator Assistance, Dr. Robert Klitzman and James Wolf, Jr. with the Herald Journal.

1. Call to Order Mr. White called the special meeting to order.
1.1 Mr. White recognized a Quorum.
2. Consent Items
2.1 Mr. White recommended that the Board approve to buyout 10 vacation days to Dr. Teresa L. Gremaux, Superintendent, upon her resignation. Mr. Williams moved to approve this recommendation. Mr. Robertson seconded and the motion carried 7-0.
2.2 Mr. White recommended that the Board approve the resignation of Dr. Teresa L. Gremaux, Superintendent, effective May 29, 2019. Mr. Williams moved to approve this recommendation. Ms. Princell seconded and the motion carried 7-0.
2.3 Mr. White recommended that the Board approve to employ Administrator Assistance for the Interim Superintendent for NWSC. The fee for the Interim Superintendent will be $\$ 600 /$ day, three days per week, plus mileage. Mr. Williams moved to approve this recommendation. Mr. Robertson seconded and the motion carried 7-0.
2.4 Mr. White recommended that the Board approve to employ Administrator Assistance to help with the Superintendent Search for NWSC. The fee for the Superintendent search is a flat fee of $\$ 6000$, plus mileage. Mr. Smith moved to approve this recommendation. Mr. Williams seconded and the motion carried 7-0.

Mr. Mattix suggested that the Board post for the Superintendent search earlier instead of waiting until the fall. After discussion by the Board, the members agreed to start the search right away.

Page 2
SPECIAL MEETING
May 29, 2019
Dr. Gib Crimmins introduced, Dr. Robert Klitzman as the Interim Superintendent
for NWSC. Dr. Klitzman will work three days per week. He will begin his duties on Monday, June 3, 2019.

Meeting adjourned at 6:08 p.m.

PRESIDENT

## SECRETARY

MEMBER

MEMBER

VICE PRESIDENT

MEMBER

MEMBER
BOARD OF TRUSTEES
NORTH WHITE SCHOOL CORP.

|  | NORTH WHITE SCHOOL CORPORATION |
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|  | MONTHLY FINANCIAL REPORT |





5/1/2019
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& \text { Local Income Tax } \\
& \text { Transfer Tuition-Institution } \\
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& \text { Education License Plate } \\
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& \text { Basic Grant January December } \\
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| total of all clearing | \$620,475.70 |
| GRAND TOTAL | \$2,588,153.75 |

[^6]I hereby certify that each of the above listed vouchers and the invoices, or bills attached hereto, are true and
correct and that the materials OR services itemized therein for which charges are made were ordered AND received, and I
have audited same in accordance with I.C. $5-11-10-1.6$.

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|  | RECONCILIATION REPORT FOT LAFAYETTE BANK \& TRUST Reconciliation Summary <br> Ending Statement Date 04/30/2019 |  |  |  |  |  |  |
| Statement Balance 3 3,175,527.67 3,141,023.85 |  |  |  |  |  |  |  |
| Outstanding Deposits | (+) | . 00 | Credit Adj NO' | Posted | (+) |  | 13,492.61 |
| Outstanding Checks | (-) | 21,014.21 | Debit Adj NOT | Posted | (-) |  | 3.00 |
| Statement Total |  | 3,154,513.46 | Ledger Total |  |  | 3,15 | 4,513.46 |
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402 E Broadway St - Monon, Indiana 47959 - (219) 253-6618- Fax (219) 253-6488

### 3.1 Personnel Report

Certified - Resignations

| Name | Position | $1^{\text {st }}$ | 2nd | Motion |
| :---: | :---: | :---: | :---: | :---: |
| Andree Lavignette Effective at the end of the contract day on 5/24/2019 <br> Approved 6/10/2019 | M-HS Art teacher |  |  |  |
| Lynette Thrasher Effective at the completion of her contracted 200 days for the 2018-2019 school year Approved 6/10/2019 | NWES School Improvement Assistant |  |  |  |
| Brittany Yoder Effective at the end of the contract day on 5/24/2019 <br> Approved 6/10/2019 | NWES Special Education teacher |  |  |  |
| Ron Gremaux Effective at the end of the contract day 5/24/2019 Approved 6/10/2019 | MS Math teacher |  |  |  |

Certified - Hiring Recommendations

| Name | Position | $1^{\text {st }}$ | 2nd | Motion |
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| Michael Stubbe <br> Effective at the <br> beginning of the <br> $2019-20$ school year <br> Approved 6/10/2019 | MS English teacher <br> will receive the Hard <br> to Fill stipend |  |  |  |
| Jennifer Owens <br> Effective at the <br> beginning of the <br> $2019-20$ school year <br> Approved 6/10/2019 | MS Math teacher |  |  |  |
| Marc Cohen <br> Effective at the <br> beginning of the <br> $2019-20$ school year <br> Approved 6/10/2019 | M-HS Remediation <br> Facilitator |  |  |  |

### 3.1 Personnel Report

Certified - Hiring Recommendations

| Name | Position | $1^{\text {st }}$ | 2nd | Motion |
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| Shane Pack <br> Effective at the <br> beginning of the <br> $2019-20$ school year | M-HS Art teacher |  |  |  |
| Approved 6/10/2019 |  |  |  |  |$\quad$|  |  |  |  |
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| Andrew Hawk <br> Effective at the <br> beginning of the <br> $2019-20$ school year <br> Approved 6/10/2019 | Improvement <br> Assistant |  |  |
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ECA - Hiring Recommendation

| Name | Position | $1^{\text {st }}$ | 2nd | Motion |
| :--- | :---: | :---: | :---: | :---: |
| Shane Pack <br> Effective at the <br> beginning of the <br> $2019-20$ school year | HS Varsity Wrestling <br> coach \& MS <br> Wrestling |  |  |  |
| Approved 6/10/2019 |  |  |  |  |$\quad$| Dustin Schmicker <br> Effective at the <br> beginning of the | Girls Varsity Soccer |  |  |
| :--- | :--- | :--- | :--- |
| 2019-20 school year |  |  |  |
| Approved 6/10/2019 |  |  |  |

I agree to officially resign from North White Jr Sr High School and my duties as art teacher effective as of the end of the contract day on May 24, 2019.


Andree M. Lavignette

May 16, 2019

Melissa McIntire, Principal
North White Elementary

## Dear Melissa,

Please accept this letter as a clarification to my previous letter of resignation dated May 14, 2019. My resignation will be effective upon the completion of my contracted 200 days for the 2018-2019 school year.

Best Regards,


Dear Mrs. Melissa McIntire,

Please accept this letter as formal notification that I am resigning from my position as a Special Education Teacher at North White Elementary School. My last day will be Friday, May 24th 2019 , our teacher work day.

Thank you for the opportunity to work in this position for the past year. I have learned so much from my students and the staff. I want to thank you and the staff for helping me in my first year teaching, and I appreciate everything you have done and my experience here.

Thank you once again!


Pfledderer, Karen [kpfledderer@nwhite.k12.in.us](mailto:kpfledderer@nwhite.k12.in.us)

## Fwd: Not Returning

1 message

Van Der Aa, Scott [svanderaa@nwhite.k12.in.us](mailto:svanderaa@nwhite.k12.in.us)
Tue, May 28, 2019 at 9:03 AM
To: "Pfledderer, Karen" [kpfledderer@nwhite.k12.in.us](mailto:kpfledderer@nwhite.k12.in.us)

```
resignation from Ron
---------- Forwarded message .-.-.-.
From: Gremaux, Ron <rgremaux@nwhite.k12.in.us>
Date: Tue, May 28, 2019 at 9:01 AM
Subject: Not Returning
To: Scott Van Der Aa <svanderaa@nwhite.k12.in.us>
```

Please accept this email as notification that I will not be returning to North White. Let me know if you need more. Thank you for always making every effort to make things better for students and staff.

CONFIDENTIALITY/PRIVACY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and/or privileged information as defined by State and Federal laws. If you are not the intended recipient or an agent of the intended recipient, you are hereby notified that you received this message in error and any review, disclosure, copying, printing, distribution, dissemination, or the taking of any action in reliance on the contents of the information contained herein is strictly prohibited. If you received this e-mail message in error, please notify the sender by return e-mail, and immediately and permanently delete the original from your computer and destroy all copies of this communication. Thank you.

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Scott Van Der Aa<br>Principal<br>North White Middle-High School<br>Monon, IN

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PLEASE NOTE: This e-mail message, and any response to it, shall be archived for later retrieval and is subject to retention, disclosure, and disposal in accordance with Board Policy and State law.




## North White Elementary School

Norim wnmo school loriporemom

304 E Broadway Street, Monon, Indiana 47959
(219) 253-6663 Fax (219) 253-8178

Melissa Mcintire
Principal
mmcintire@nwhite.k12.in.us

Susan Roberis
Treasurer
sroberts@nwhite.ki2.in.us

Amy Allen
Secretary
aallen@nwhite.k12.in.us

Dear Dr. Klitzman,
I would like to recommend Andrew Hawk as School Improvement Assistant at North White Elementary School. Andrew has a wealth of knowledge and comes highly recommended from his current school district.

Educationally Yours,

Melissa McIntire
219-253-6663
mmcintire@nwhtie.k12.in.us




NORTH WHITE MIDDLE HIGH SCHOOL<br>305 E. BROADWAY<br>MONON, IN 47959-1060<br>PHONE (219) 253-6638<br>FAX (219) 253-7004<br>WEB: WWW.NWHITE.K12.IN.US

SCOTT VAN DER AA
Principal
CHRISTIE HOLST
Assistant Principal
MARK WOODCOCK
Athletic Director
GAIL SHRINER School Counselor

TERESA MCINTIRE
School Support
Specialist
TONI ONKEN
Principal/Athletic
Secretary
SHELLEY STEVENSON
Registrar/Guidance
Secretary/
Attendance Officer
KEICHA FOULKS Treasurer

CHARRISSE HOOK
School Nurse

June 6, 2019
RE: Athletic Recommendation
TO: North White School Board
FROM: Mark Woodcock, A.D.
We take great pleasure in recommending Dustin Schmicker as our Girls Varsity Soccer Coach for the 2019-20 school year. We feel that Mr.
Schmicker will make a wonderful addition to our coaching staff.
Thank you for considering Dustin for the coaching position.
Sincerely,


Scott Van Der Aa, Principal


Mark Woodcock, Athletic Director

## NORTH WHITE MIDDLE HIGH SCHOOL



## 2019-2020 STUDENT HANDBOOK

"WE ARE VIKING STRONG!"

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## Extra-Curricular \& Athletic Code of Conduct

(First)
Legal Reporting Waiver
Authorization for Release of Information
I request and authorize: White County Probation Department, White County Law Enforcement Agencies, White County Prosecuting Attorney and the Courts of White County to release information to: North White School Corporation and Athletic Department regarding:

Student's Name (as printed above): $\qquad$
Date of Birth $\qquad$ $1 \quad 1$ $\qquad$
Address: $\qquad$
(City)
(Zip)

1. This information is for the purpose of continuity of goals between the students, parents, North White School Corporation, and the above listed White County agencies.
2. I authorize the above parties to exchange information verbally or in writing concerning probation or supervision rules or activities that may be in violation of the North White School Corporation Extra-Curricular Code of Conduct.
3. I hold harmless: North White School Corporation, the above listed White County agencies and other designees in regard to the use of information authorized for release of exchange.
4. I understand that this form may be revoked by me at any time except to the extent that action has already been taken.
5. I further understand that the revocation of this form will result in the termination of participation in extra-curricular activities at North White School Corporation. In absence of revocation, this consent will expire upon the student's withdrawal from or graduation from North White School Corporation.
6. A photocopy of this authorization is as authentic as the original Authorization of Release.

Parental and Student Acknowledgements:

1. I have read and understand the above and affirm that it was properly completed prior to my signature.
2. I have received, read and understand North White Middle High School's "Extra-Curricular \& Athletic Code of Conduct".

Signatures:
Student $\qquad$ Date $\qquad$
Parent/Guardian $\qquad$ Date $\qquad$
Parent/Guardian printed name $\qquad$

## Questions on School Policies or Events

If you have any questions regarding school policies or events, please feel free to contact the school principal.
School Administration reserves the right to modify, and/or interpret the student handbook as necessary. Si no puede leer el texto anterior llame nuestra oficina y se le proporcionara una interprete.

North White Middle High School Statement of Policy-It is our intent to cover as many school policies as possible. However, situations that may arise that are not addressed. Any concerns, situations, or incidences that are not contained in this document will be addressed at the discretion of the administrator. Persons who require assistance or need information regarding access to a program session and availability of special facilities are requested to contact the building level principal or the superintendent at 219-253-6618.

Handbook adopted by the North White School Board:
Discipline Code adopted by the North White School Board

June 10, 2019
June 10, 2019

## WELCOME

Welcome to North White Middle High School. The information in this handbook has been prepared to help explain the procedures, rules, and policies of the Middle High School. Understanding what is expected of you as a student will help ensure your success.
Parents are encouraged to review and discuss the information in this handbook with their grade 6-12 student(s). Teachers will also review this handbook with students at the beginning of the school year. Students will be expected to sign and return a form indicating they have read and understood the provisions in the handbook.
Each student is encouraged to take advantage of the academic and extracurricular opportunities available at North White. The more you involve yourself in school life, the more likely you will succeed academically and socially. Remember, your success at North White Middle High School will be directly proportional to your attendance, attitude, and effort.
Should you have any questions that are not answered by this handbook, please contact the office for assistance. Have a great year!

# North White School Corporation Mission Statement 

The North White School Corporation believes a successful school community is one where a community is united in the belief that all students can learn.

## Learners today! <br> Leaders tomorrow!

# North White School Corporation Board of Trustees 

Dr. Robert Klitzman<br>Terry Smith<br>Rebecca Princell<br>Ricky Westerhouse<br>Shannon Mattix<br>Josh Robertson<br>James White<br>Scott Williams

Interim Superintendent<br>Honey Creek Township<br>Monon Town<br>Liberty Township<br>Liberty Township<br>At Large<br>Monon Township<br>Honey Creek Township

## Welcome to our successful school community!

North White Middle High School believes highly successful schools are characterized by a culture that includes:

- A highly dedicated staff of teachers and administrators who share a vision for their school and share responsibility for that vision
- An emphasis on successful teaching and learning, collaboration and teamwork, and an inviting, supportive, and safe environment
- Teachers and administrators who go beyond caring to demanding excellence from their students. Failure is not considered to be a viable option. Students are required to achieve to the best of their abilities.
- An expectation of success for all students. There is a "no excuses attitude" regarding student achievement.

CIVIL RIGHTS NONDISCRIMINATION POLICY

North White School Corporation is committed to equal opportunity and does not discriminate on the basis of age, race, color, creed, sec, handicapping conditions, or national origin including limited English proficiency, in any employment opportunity. No person is excluded from participation in, denied the benefits of, or otherwise subjected to unlawful discrimination on such basis under any educational program student activity. For further information, clarification, or complaint (grievance) procedures, please contact the Superintendent's Office or the following coordinator:

> North White School Improvement Assistant A.D.A. Coordinator (Americans with Disabilities) Section 504 Coordinator (handicapping conditions)

> Title IX Coordinator (gender discrimination)
> North White School Corporation
> North White Elementary School, 304 East Broadway St
> Monon, IN 47959
> 219-253-6663

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Note: Information concerning the Civil Rights Non-discrimination Grievance Procedure for Indiana's Civil Rights Compliance Program may be obtained from the building principal. A student will not be subject to seclusion or restraint unless the student's behavior possesses an imminent risk of injury to the student or others. However, significant violation of the law, including assaults on students and staff, will be reported to the police. As soon as possible after any use of seclusion or restraint, the student's parents or guardian will be informed and provided with a detailed account of the incident, including the circumstances that led to the use of seclusion or restraint.
When seclusion or restraint is used with a student, the student's parent or guardian must be notified verbally as soon as possible. A copy of the incident report prepared by staff following the use of seclusion or restraint with a student must be sent to the student's parent or guardian.

## Office Staff

| Mr. Scott Van Der Aa | Principal |
| :--- | :--- |
| Ms. Christie Holst | Assistant Principal |
| Mr. Mark Woodcock | Athletic Director |
| Mrs. Toni Onken | Administrative Assistant |
| Mrs. Gail Shriver | Guidance Counselor Grades 9-12 |
| Ms. Teresa McIntire | Student Support Specialist Grades 6-8 |
| Mrs. Shelley Stevenson | Registrar/Attendance Officer |
| Ms. Keicha Foulks | Treasurer |

## How to Email Staff

Email addresses (with a few exceptions) are: First letter of the first name, last name i.e. (svanderaa@nwhite.k12.in.us)
Hours of Operation for a Regular School Day

| Office Hours: | 7:30am $-4: 00 \mathrm{pm}$ |
| :--- | :--- |
| Guidance Office Hours | 8:00am $-3: 30 \mathrm{pm}$ |
| First Bell | 7:50am |
| Second Bell | 7:55am |
| Tardy Bell | 8:00am |
| Dismissal | $3: 17 \mathrm{pm}$ |

## Before School Procedures

Students arriving before school must report to the cafeteria or gym and cannot leave without supervisor permission. Students are not to be in any other part of the building without a pass from a teacher prior to the morning bells.

## Moment of Silence

In compliance with Indiana Law (I.C. 20-30-5-4.5), in order that the right of each student to the free exercise of religion is guaranteed within the North White School Corporation; and the freedom of each student is subject to the least possible coercion from the state either to engage in or refrain from religious observation on school grounds:

- North White Middle High School has established the daily observance of a moment of silence in each classroom or on school grounds;
- During the moment of silence required by subsection (1), the teacher responsible for the classroom shall ensure that all students remain standing and silent and make no distracting display so that each student may, in the exercise of the student's individual choice, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede another student in the exercise of the student's individual choice. Students
- An understanding of natural phenomena
- An understanding of the aesthetic in music, art, literature, and nature;
- The ability to think critically about themselves and their surroundings;
- The ability to write, read, and speak a foreign language effectively;
- The ability to critically investigate ideas and concepts;

5. A Career and Technical Education program that provides skills and attitudes needed for productive participation in economics of life;
6. A program of instruction in physical education that promotes physical fitness recreation;
7. Extra-Curricular programs that grow out of the needs of students and that are compatible with the fundamental purposes of the school.

## Entry Doors - Lock Down Policy

The doors to North White Middle High School will remain locked during school hours. Parents, guests, or students reporting late may enter through the front doors (Door 1 north side) of the building. Student who drive to school may enter through the doors at the multi-purpose room (Door 15 south side).

## Parents/Visitors to North White Middle High School

North White School Corporation maintains a closed campus. All visitors must enter at the main entrance and report directly to the school office. All visitors must sign in upon their arrival at school. All visitors permitted by the administration to visit other portions of the building will be issues a visitor's badge that must be worn while they are in the building. This will require persons to sign in with a valid ID.

Waivers to this rule are available to individuals or groups who regularly visit the school. Student visitors are not permitted without special consent from the administration. If a family has a guest or relative staying at the home, exceptions may be considered during lunch with prior approval.

Visitors who cause disruptions will be asked to leave immediately and may not be permitted to return.
Parents wishing to have a conversation with a teacher should plan to come during the teacher's planning period. It is best to plan these meetings in advance. Please call the school office to make arrangements for any desired conferences with teachers or administrators.

## Enrolling in School

Students are expected to enroll in the attendance corporation in which they have legal settlement, unless other arrangements have been approved. Students that are new to the school are required to enroll with their parent(s) or legal guardian. When enrolling, the parent(s) need to bring:

- A birth certificate or similar document
- Court papers allocating parental rights and responsibilities or custody (if appropriate)
- Proof of residence
- Proof of immunizations


## ABSENCE FROM SCHOOL:

Good attendance is a shared responsibility of students, parents and school.

- North White School Corporation defines excellent attendance as a 99\% attendance rate which allows students 2 absences per school year.
- Standard attendance is a 97\% attendance rate which allows for 5 absences per school year.
- Excellent attendance (99\% attendance rate) is the goal for all students.


## ATTENDANCE POLICY

There are TWO (2) types of absences: EXCUSED and UNEXCUSED. Student will be allowed a total of NINE (9) UNEXCUSED absences per semester.
They are defined as follows:

EXCUSED absences DO NOT count toward the nine per class limit per semester.
They include:

- Participation in school sponsored trips
- Serving as a page in the state legislature
- Election worker. A statement from a political supervisor is required WITHIN THREE SCHOOL DAYS of the student's return to school to have exempt status.
- Funerals for immediate family members (parents, siblings, aunts, uncles, grandparents approved by administration
- Religious holiday pre-approved by administration
- College visit day pre-approved by administration (up to three (3) junior year and up to three (3) senior year)
- Personal illness requiring a doctor's care and routine medical/dental appointments. A statement from the doctor is required WITHIN THREE SCHOOL DAYS of the student's return to have exempt status. A total of THREE (3) separate doctor's notes will be allowed per semester.
- PASS/ISS, OSS, and White County Education Alternative School days
- Court/legal appointment. A statement from the court, attorney, or probation officer is required WITHIN THREE SCHOOL DAYS of the student's return to have exempt status.
- The principal (or designee) may give exempt status to any case not specifically covered above.
- Absences covered by an incapacity form.

UNEXCUSED absences DO count toward the nine day per class limit per semester. They include:

- Personal illness not requiring a doctor's care.
- Vacations (even if pre-arranged)
- Babysitting, helping at home, farm work etc.
- Driving test at the Bureau of Motor Vehicles
- TRUANCY is defined as the following:
- Absence from school, class, or assigned activity without permission of parent/guardian and/or school official.
- Leaving class, school activity, or school without permission of school official.
- Any school absence not verified by phone, email, or note from parent/guardian WITHIN TWO SCHOOL DAYS of absence will also be considered a truancy.


## STUDENT DRESS AND GROOMING

Modesty, good judgment, and decency of dress will be emphasized. If students wear extreme variations of clothing that could disturb the learning atmosphere at school, they will be asked to change. Any form of dress, hair color or hairstyle which is considered contrary to good hygiene or which is distracting or disruptive in appearance and detrimental to the purpose or conduct of the school will not be permitted.

## All students at North White Middle-High School are to abide by the following:

- Shirts, clothing, or personal items showing any reference to alcohol, tobacco or drugs are not permitted. Any items of expression of or reference to vulgarity, obscenity, violence, death, racial overtones, or double meaning are not permitted. Clothing with offensive writing and/or pictures is unacceptable.
- Shirts, tops, and blouses must have sleeves or the top must extend to the point of the shoulder. Clothing must be modest (i.e. no exposed midriffs, cleavage, bare shoulders or back when sitting or standing. No exposed undergarments, no off the shoulder or low cut tops, no low cut underarms).
- Shorts and skirts/dresses must be mid-thigh or longer in length.
- Any holes or tears in a student's pants or jeans must NOT exist above mid-thigh, UNLESS the holes are properly patched.
- Accessories considered outer wear are not to be worn during the school day inside the building. Examples of what not to wear include hats, hoods, coats, caps, bandanas and sunglasses.
- Shoes must be worn at all times.
- No backpacks are allowed in the hallways between classes nor in the classrooms.
- Pants, skirts, or shorts shall be worn at the natural waist line.
- Students are not to wear pajamas, boxers, or house slipper type shoes, or carry other types of items such as blankets or pillows in the building.
- Spandex shorts, and tank tops are NOT acceptable clothing at North White unless covered by other clothing.
- Gang or secret organization paraphernalia or apparel is not permitted at school.
- Exceptions can be made by the administration such as "pajama day", "hat day" etc. when associated with spirit weeks and other special occasions.

The above list is not all-inclusive. Due to the constantly changing variety of apparel styles, the administration has the authority to determine if a clothing item or accessory not specifically listed in the dress code is, in fact, appropriate, for school attire.

## Corrective Action:

First Violation Warning and possible confiscation of item/s (hats, etc.) Students will be required to change attire with possibility of being sent home unexcused or sent to PASS to wait for a change of attire. A written warning will be issued.
Second Violation Possible confiscation of item, required change of clothing before going back to class, and assignment of one (1) lunch detention.
Third Violation Possible confiscation of item, required change of clothing before going back to class and assignment of one (1) after school detention.
Fourth Violation Possible confiscation of item, required change of clothing before going back to class and assignment of one (1) day of PASS.
6. The Principal, or designee, will be responsible for working with the school counselors and other community resources to provide information and/or follow-up services to support the targeted student and to educate the student engaging in bullying behavior on the effects of bullying and the prevention of bullying. In addition, the school administrator and school counselors will be responsible for determining if the bullying behavior is a violation of law required to be reported to law enforcement under Indiana law based upon their reasonable belief. Such determination should be made as soon as possible and once this determination is made, the report should be made immediately to law enforcement.
7. False reporting of bullying conduct as defined in this rule by a student shall be considered a violation of this rule and will result in any appropriate disciplinary action or sanctions if the investigation of the report finds it to be false. 8. A violation of this rule prohibiting bullying may result in any appropriate disciplinary action or sanction, including suspension and/or expulsion.
9. Failure by a school employee who has a responsibility to report bullying or investigate bullying or any other duty under this rule to carry out such responsibility or duty will be subject to appropriate disciplinary action, up to and including dismissal from employment with the school corporation.
10. Counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator. This includes appropriate intervention(s), restoration of a positive climate, and support for victims and others impacted by the bullying.
11. Educational outreach and training will be provided to school personnel, parents, and students concerning the identification, prevention, and intervention in bullying.
12. All schools in the corporation are encouraged to engage students, staff and parents in meaningful discussions about the negative aspects of bullying. The parent involvement may be through parent organizations already in place in each school.
13. The superintendent or designee will be responsible for developing detailed administrative procedures consistent with the Indiana Department of Education guidelines for the implementation of the provisions of this rule.

BULLYING/HARASSMENT POLICY Bullying is prohibited at North White School Corporation. The corrective steps and consequences listed below are designed to correct inappropriate behavior before it is classified as habitual and therefore qualifies as "bullying." Every time a student believes he/she has been bullied or harassed, he/she should report the incident to a guidance counselor before leaving school that day. The student will complete an incident report form. During the investigation, additional students may be asked to complete a report form. These forms will be compiled and kept until the students involved in the incident graduate.

Any staff member who witnesses an act of bullying or harassment will intervene and stop the behavior. The staff member will come to the guidance office the same day and complete an incident form. Depending on the seriousness of the incident, the student/students involved may be escorted to the office.

Students who are found to have violated school rules and whose actions would be considered bullying if repeated will be assigned the following consequences. Behaviors that are deemed severe can be assigned additional consequences by the administration and be referred to local police prior to the $4^{\text {th }}$ violation.

## Corrective Action:

First Violation Student(s) will meet with a guidance counselor. The guidance counselor will contact the parent. The future corrective measures will be outlined. If the guilty student has any type of physical altercation, he/she will be assigned to a minimum of 1 day of PASS.
Second Violation Student(s) will meet with a guidance counselor. A guidance counselor will contact the parent. The future corrective measures will be outlined. The student will be assigned a minimum of 1 detention. If the guilty student

## GUIDANCE

Guidance services are always available. These services include assistance with educational planning, interpretation of test scores, occupational information, career information, study help, assistance with home, school and/or social concerns. Feel free to contact the guidance secretary to arrange an appointment, if you have any questions or concerns to discuss with the counselor. Referrals will be made for psychological counseling. Parents are also urged to talk with our counseling staff concerning any of the above items.

## GRADING POLICY

North White School Corporation uses a uniform system of grading in all subjects. Letter grades and percent values are as follows:

| A+ | $100-98$ | C + | $79-78$ | F | 59 \& below |
| :--- | :--- | :--- | :--- | :--- | :--- |
| A | $97-92$ | C | $77-72$ |  |  |
| A- | $91-90$ | C- | $71-70$ |  |  |
| B + | $89-88$ | D + | $69-68$ |  |  |
| B | $87-82$ | D | $67-62$ |  |  |
| B- | $81-80$ | D- | $61-60$ |  |  |

Classroom grades will be determined by total points earned by the students. (No weighting)
Incomplete grades are recorded as " 1 " until the work is made up. All work must be made up within one week unless approved by the principal. Any assignments not made up will receive zeros and will be averaged with the other recorded grades to reach a final grade determination. Incomplete grades will only be given when students have extenuating circumstances preventing the students from completing course work.

## GRADE DETERMINATION

Each 9 week percentage will count $45 \%$ of the semester grade. The semester final exam percentage will make up $10 \%$ of the semester grade. To calculate a semester grade:
$0.45 \times\left(1^{\text {st }}\right.$ nine weeks percentage $)+0.45 \times\left(2^{\text {nd }}\right.$ nine weeks percentage $)+0.1 \times$ (final exam percentage $)=$ Semester Percentage

## END OF SEMESTER (FINAL) EXAM MAKE UP DAY

A day will be assigned for students who have missed the end of semester exam. Students must complete the exam on the assigned day. Exceptions to this rule must be cleared through the administration.

## FINAL EXAM EXEMPTION POLICY

Students may request to be exempted from their final examination by meeting the following criteria:

- Possession of an eighty-five percent ( $85 \%$ ) grade in the class.
- Accumulation of no more than two (2) excused absences in the course(s) requesting the exemption in (exempted and school-sponsored absences will NOT count against the student's absence count).
ANY unexcused absence or school suspension (PASS or OSS) will prohibit a student from requesting an exemption. AP and Dual Enrollment Courses require that students take final examinations and therefore will prohibit students from requesting an exemption. Due to Middle School students taking Quarterly Exams, no final exam exemptions will be given.

POINT VALUE FOR GPA DETERMINATION FOR CLASS OF 2020

| A + | 12 | B + | 9 | C + | 6 | D + | 3 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| A | 11 | B | 8 | C | 5 | D | 2 |
| A- | 10 | B- | 7 | C- | 4 | D- | 1 |
|  |  |  |  |  | F | 0 |  |

POINT VALUE FOR GPA DETERMINATION FOR CLASS OF 2021 AND BEYOND

| A + | 4.33 | B + | 3.33 | C + | 2.33 | D + | 1.33 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| A | 4.00 | B | 3.00 | C | 2.00 | D | 1.00 |
| A- | 3.67 | B- | 2.67 | C- | 1.67 | D- | 0.67 |
|  |  |  |  |  |  | F | 0.00 |

## AP/DUAL CREDIT/HONORS CLASSES

Requirements for AP/Dual/Honors credit supersedes the established grading requirements.

- AP/Dual/Honors courses in the 4 core areas (English, Math, Science, and Social Studies) are the only classes that are weighted. Courses must have an Indiana Department of Education course title and prior to taking the class, students must receive approval from the guidance counselor.
- The class of 2020 uses a 12.0 grading scale and 3 additional points will be added to each grade in a weighted class. The GPA will remain a 12.0 scale.
- Beginning with the class of 2021, a 4.33 scale is used. The scale recognizes courses with the following weight: 0.5 = Honors Courses
1.0 = Advanced Placement \& Dual Enrollment courses.
- Weighted points will be given for any grade of C- or higher
- For Academic Honors Diploma track students, students must have a C-or higher grade prior to weighting the grade to determine eligibility for AHD
- Weighted grades will only be used for class rank. Earned grades will be printed on a student's transcript
- Honors courses will also be weighted for the class of 2021 and beyond.
- Students must maintain a B-in Honors classes to continue Honors coursework


## WEIGHTED GPA SYSTEM

North White School Corporation currently operates on a 2 tier weighted grade system that was implemented to recognize students' efforts in AP and Dual Enrollment courses. It is the recommendation of the grading committee that North White School Corporation moves to a 3 tier weighted grade system to recognize students' efforts in Honors, AP, and Dual Credit Courses. The scale would recognize courses on the following scales:
4.0-General Education Courses
4.83 - Honors Courses
5.33 - Advanced Placement and Dual Enrollment Courses

The 3 tiered weighted grade system would go into effect with the North White Class of 2021 and continue with all subsequent grade levels. Students who completed Honors Courses $\mathbf{7 / 8} \mathbf{8}^{\text {th }}$ grade will be retroactively calculated into their high school GPA.

## SCHEDULE CHANGE -- DROPPING AND ADDING CLASSES

Students will not be allowed to add or drop classes after the first 5 days of a semester. The reasons for changing classes are for graduation purposes, for college preparation and for CTE classes. If a student has lost credit in a class because of attendance the student may remain in the class but will receive no credit for the class.

## GRADUATION REQUIREMENTS

The number of credits required for graduation from North White High School:

- 42 credits required for a regular diploma
- 42 credits required for a Core 40 diploma
- 47 credits required for an Academic Honors diploma

1. All freshmen are required to earn two credits in physical education.
2. Minimum number of credits for grade classification:

- Sophomore: 10
- Junior: 20
- Senior: 30
- Graduate: 42


## INDIANA GENERAL HIGH SCHOOL DIPLOMA

****The Indiana General Assembly has made completion of Core 40 a graduation requirement for all students. The legislation includes an opt-out provision for parents who determine that their student could benefit more from the General Diploma. The legislation also makes Core 40 a minimum college admission requirement for the state's public four-year universities.

## NORTH WHITE MIDDLE SCHOOL AWARDS

## PERFECT ATTENDANCE

To earn a Perfect Attendance Award, students must have no absences and no tardiness throughout the entire school year.

## DEPARTMENTAL ACADEMIC PINS

Two (2) students from each class will receive Top Student Awards. Selection is based upon the top two (2) students academically per class.

There are several opportunities to earn end-of-the-year awards at North White Middle School. Some of the awards given will be:

## AMERICAN CITIZENSHIP AWARD

The American Citizenship awards recognize students who: participate in school and/or community service; show a positive attitude toward classmates, school, and community; display an understanding and appreciation of civic responsibility; possess strength of character and the courage to do what is right; promote citizenship within the school and/or community through other activities.

## BLUE HEART AWARD

Blue Heart awards will be given to a boy and girl at each grade level. Award recipients must have participated in two North White Middle School athletic activities in a school year. They must possess a positive attitude in the classroom and in athletics. Students must have passed all classes with a C average or better. Students must show leadership in both the classroom and athletics and must have no discipline referrals during the school year.

## HONOR ROLL CERTIFICATE

To earn an honor roll certificate, students must have been on the honor roll for at least one of the nine week periods.

## PERFECT ATTENDANCE

To earn a perfect attendance award, students must have been at school every day and have not accumulated any tardiness throughout the entire school year.

## PRESIDENTIAL ACADEMIC EXCELLENCE AWARD

Students must earn a grade point average of 10.0 on a 12 point scale (an A- on a letter scale) for each of their two years in Middle School, High School, and achieve a PASS+ rating in math or ELA on their eighth grade standardized achievement test.

## PROJECT WISDOM GOLDEN RULE AWARD

One student from each grade level will be given this award based on their honesty, integrity, courtesy, kindness and respect. These students demonstrate honorable behavior with both adults and peers and serve as role models to their peers by being accepted and respected.

## TOP EIGHTH GRADE STUDENT

The top eighth grade student will be selected based on cumulative grade point average.

## EXTRA CURRICULAR NON ATHLETIC ACTIVITIES

All students are encouraged to participate in extra-curricular activities. All school rules apply to extra-curricular activities. All extracurricular participants are subject to the following rules for 365 days a year (one calendar year):
Participants must be passing five (5) classes.
Responsible behavior that will reflect credit upon the school is always expected.
Students must participate in the North White random drug testing and education program.

## Eligibility

The student must be have registered their attendance at school before 11:00 am in order to participate in afternoon or evening activities, unless covered by an excused absence and/or with permission of the principal. Students on suspension or expulsion are not allowed on school property during extra-curricular events. Reports of participants who violate these rules will be investigated and will be given appropriate discipline.

## Student Behavior at School Events

Students are advised that during ball games they are to remain seated in the gym except during half time, between games or during intermission. Once a student leaves the building he/she is expected to go home. He/she will not be permitted to return to the building. Paying a second admission will not be permitted.

## Criminal Offenses

See rule 9B1 and 9B2.

## Faculty Council

The faculty council will include the Principal (or designee) and all sponsors of extra-curricular activities. The faculty council will meet as needed to determine consequences for a student's violation of rule 9B1 and 9B2, under criminal offenses.

Extra-curricular activities include, but are not limited to the following groups of students:

## National Honor Society

The Colonel Isaac White Chapter of the National Honor Society is a national academic and service honorary. The main purposes of the organization are to recognize and honor academic excellence and serve the local school community. Advisor Bertha Bostick chartered this chapter in 1941.

Selection Procedure One of the highest honors that a sophomore, junior or senior can receive is election to the National Honor Society. The objective of the society is to create enthusiasm for scholarship, stimulate a desire to render service, to promote worthy leadership and to develop character in the students at North White High School.

Students in grades 10, 11, and 12 are eligible for National Honor Society. Candidates shall have and maintain a cumulative GPA of a B+, which is 9.0 ( 3.33 on scale for classes 2021 and beyond) on a 12.0 scale to meet the scholarship requirement. The NHS advisor will notify all eligible candidates who meet the scholastic requirement in early spring.

Each student will be given an information sheet to complete. All relevant information should be included on this form. Although it is not an application, the form will be considered by a faculty council during the selection process.

- Students participating in extracurricular activities and athletics must contact their coach or sponsor for his/her rules involving cell phone use after school hours or on after-school bus trips. Coaches and sponsors will set their rules and establish their consequences for the use and/or misuse of these devices.
- The school will not be responsible for loss, damage, or theft of any electronic device brought to school. Locker combinations should be kept private. The school advises to keep cell phones and other electronic devices at home.


## Violation of the policy can result in the following Corrective Action:

First Violation --verbal warning student may pick phone up at end of day.
Second Violation--one (1) detention and parent/guardian must come to retrieve the device.
Third Violation-- one (1) day PASS and parent/guardian must come to retrieve the device.
Fourth Violation--two (2) to three (3) days PASS and parent/guardian must come to retrieve the device.
Fifth and Subsequent Violation - Suspension with possible recommendation for Expulsion

Those students failing to comply will face increasing disciplinary action. Electronic devices with imaging capabilities with intent or unintentional cannot be in locker rooms, restrooms, or in areas used for changing purposes or attending to personal needs. Expulsion may occur if this expectation is violated.

## EMANCIPATION

A student is emancipated when the student meets ALL the following criteria:

- Furnishes the student's support from the student's own resources;
- Is not dependent in any material way on the student's parents for support;
- Files or is required by applicable law to file a separate tax return; and
- Maintains a residence separate from that of the student's parents.


## ENTRY TO THE BUILDING

Students should not enter the HALLWAYS until 7:50 a.m. (Students are to wait in the Varsity Gym or MPR until the bell rings). The only students who may be in the main building are those students who are in detention, tutoring or have permission from a teacher/administrator who is working with them.

## FIELD TRIPS/CONVOCATIONS

Field trips are academic activities that are held off school grounds. There are also other trips that are part of the school's co-curricular and extra-curricular program. No student may participate in any school-sponsored trip without parental consent.

Students who have been assigned one or more suspensions/WCPP may be denied the right to attend any field trip that extends beyond one (1) class period. These students may also be denied access to any school-wide convocations.

A student who is failing any class will not be permitted to go on a field trip, that affects another period, for example, Math contest, Band, Foreign Language Clubs, etc.; however, a student may go on in-class field trips.

Parent permission for field trips must be submitted by the student/parent by 8:00 a.m. the day of the field trip.

IMMUNIZATIONS -all students must have an immunization record on file, which complies with the rules set forth by the Indiana State Board of Health. Those immunizations include, but are not limited to Diphtheria, Pertussis, Tetanus, Polio, Measles, Mumps, Rubella, Hepatitis B, Varicella, and Meningococcal Vaccine. For exemptions: If a student has a medical or religious exemption, a new exemption form must be completed and on file each year.

Indiana 2019-20 Required and Recommended School Immunizations

| Grade | Required |  | Recommended |
| :---: | :---: | :---: | :---: |
| Pre-K | 3 Hepatitis B <br> 4 DTaP (Diphtheria, Tetanus \& Pertussis) 3 Polio | 1 Varicella (Chickenpox) 1 MMR (Measles, Mumps \& Rubella) | Annual influenza 2 Hepatitis A |
| K-5 ${ }^{\text {min }}$ grade | 3 Hepatitis B 5 DTap 4 Polio | 2 Varicella <br> 2 MMR <br> 2 Hepatitis A | Annual influenza |
| $6^{\text {m }}$-7m grade | 3 Hepatitis B SDTaP 4 Polio 2 Varicella | 2 MMR <br> 2 Hepatitis A <br> 1 MCV4 (Meningococcal) <br> 1 Tdap (Tetanus, Diphtheria \& Pertussis) | Annual influenza 2 HPV (Human papillomavirus) |
|  | 3 Hepatitis B 5 DTaP <br> 4 Polio <br> 2 Varicella | 2 MMR <br> $1 \mathrm{MCV} / 4$ <br> 1 Tdap | Annual influenza 2 Hepatitis A $2 / 3 \mathrm{HPV}$ |
| $12^{04}$ grade | 3 Hepatitis 8 5 DTaP <br> 4 Polio <br> 2 Varicella | 2 MMR 2 Hepatitis A 2 MCV4 1 Tdap | Annual influenza <br> 2 MenB (Meningococcal) $2 / 3 \mathrm{HPV}$ |

[^7]Number neat to vacrine denotes the number of ournulatye dosesneedied.

## All students must start school with up to date immunizations. A ten day waiver can be requested from the Superintendent's office if necessary.

MENINGITIS-An Indiana law requires each year that parents/guardians be informed "about meningococcal disease and its vaccine" (IC 20-30-5-18). This vaccine is required for each student in the 6-12 ${ }^{\text {th }}$ grade.

Meningococcal disease is an infection of the fluid of the spinal cord and the fluid that surrounds the brain, and often referred to as meningitis. It is usually caused by a viral or bacterial infection. The infection is spread by direct contact with an infected person's nose or throat secretions. Symptoms of the illness are fever, headache, stiff neck and possibly nausea and vomiting. An infected person can become very sick within a few hours of developing symptoms and should seek medical help immediately.

Those at highest risk of getting the disease are babies, young adults, including middle and high school students, and college freshmen living in dormitories. While individual students may become infected, outbreaks usually do not occur in school or workplace settings. People living in crowded places are at higher risk for the infection. The disease can be prevented by good hygiene. Cover the nose and mouth when sneezing or coughing, throw away used tissues and wash hands often. Also, do not share eating or drinking utensils.

## Reasonable Suspicion

North White School Corporation is authorized to require any student to submit to a chemical test of the student's breath, saliva, hair, or urine if the administration has "reasonable suspicion" (as defined below) that the student is using or is under the influence of alcohol, marijuana, or any other illegal substance or look alike drug (as defined by Indiana law) while:

- On school grounds immediately before, during, and immediately after school hours and at any other time when a school group is using the school.
- Off school grounds at a school activity, function, or event
- Traveling to or from school or a school activity, function, or event


## Reasonable suspicion may be established by the following:

- A student's behavior, in conjunction with physical appearance and/or odor, indicates the possible use of alcohol, marijuana, or any controlled substance
- The student possesses drug paraphernalia, alcohol, marijuana, or any controlled substance
- Information communicated to an administrator by a teacher, parent, law enforcement personnel, other adult, or a student indicating a student is using, possessing, or under the influence of alcohol, marijuana, or any other illegal substance. Any such report will be investigated by the administration and will be substantiated by other indicators including social media (Facebook, Twitter, texting, etc.) if deemed necessary.


## A student's refusal to submit to the chemical test will result in the administration proceeding as if the test was positive. If a parent/guardian refuses to allow the test to be administered to his/her child, a disciplinary action will be recommended as if the test were positive.

## DRUG EDUCATION AND SUPPORT

In the event of a positive drug screen, the student will be referred to the counselor. The counselor will meet with the student once a week for six weeks. The student will:

- Will work with the counselor to create better habits and coping skills appropriate to the needs of the student
- Will continue to be subject to random drug screening during this time
- Will complete a drug screen at the end of the six week intervention period
- $1^{\text {st }}$ offense will result in a suspension for $25 \%$ of the season. The athlete must practice with the team to maintain eligibility during this suspension. If the athlete has maintained the standards expected of a North White athlete during his/her suspension, that individual will be reinstated.
- $\mathbf{2}^{\text {nd }}$ offense will result in a suspension for one calendar year
- $3^{\text {rd }}$ offense will result in a permanent suspension from North White Athletics.

Sport season percentages will carry over to the next sport season, if necessary.

Should a student proactively seek help for a substance abuse issue (prior to being selected for a random drug screen, not as a result of a positive drug screen, and/or not as a result of possession of an illegal substance in or out of school), that student will be referred to the counselor. The student will meet with the counselor once a week for six weeks. During that time the student:

- Will work with the counselor to create better habits and coping skills appropriate to the needs of the student
- Will not be subject to random drug screening for the six week period of intervention
- Will complete a drug screen at the end of the six week intervention period
- Will not be subject to the consequences of a $25 \%$ season loss
- If a student seeks help a second time after a six-week intervention period has been completed, the counselor will meet with parents to encourage a more intensive intervention for addiction outside of school.


## TECHNOLOGY GUIDELINES/POLICIES/CONDUCT

Students who wish to use the Internet must have a signed acceptable use policy on file. North White School Corporation maintains a web page at www.nwhite.k12.in.us. From time to time, pictures of activities at North White may be posted on the web page. These pictures may include students. The school district's website at www.nwhite.k12.in.us provides links to other websites as a convenience for those who visit our website. Our district does not sanction or guarantee the accuracy or propriety or any information, offered services or products contained in any website linked directly or indirectly to ours.

The Acceptable Use Policy explains that the use of technology is a privilege and defines its appropriate use. The appropriate use of electronic resources is part of the curriculum of all students in the school corporation and the final responsibility of appropriate use rests with the student.

- Technology should be used for educational purposes that pertain to the NW JR./ SR. H. S. classroom curriculum with teacher permission. The use of computers and associated technology for email, message boards, chat rooms, bulletin boards, Internet browsing, online phone connections and/or blogs for educational purposes is acceptable by teacher permission.
- Students must use technology under the supervision of a teacher, teacher aide or administrator and only approved search engines will be used. This includes before, during and after school time.
- Students must have a valid Acceptable Use Policy signature page on file at school to access the Internet. Staff members will be notified of students who have not signed an AUP.
- Each student will have network access with user identification and a password. Students must not share passwords or access other network user accounts. Students should only use their own school approved email account.
- The use of technology resources for activities that involve violence, foul language, sexually explicit material, or other inappropriate activities is prohibited.
- All public laws and North White School Corporation policies involving the use of technology must be followed.
- Students are responsible for the proper care of all technology equipment and software. Students who damage these items may be held responsible for the full cost of repairs.
- Unethical or illegal acts while using technology resources will not be tolerated.
- No one may use unauthorized copies of any software on computer equipment belonging to the school.
- No one may enter, use, alter, copy, or tamper with computer files or software belonging to another person or the school without permission of the owner of the files and the teacher in charge.
- Theft of or willful/irresponsible damaging of any computer facilities, equipment, or software belonging to the school corporation is not permitted.
- No unauthorized person may use equipment, software, security passwords, or access codes belonging to the school to access data files, a network, or data system either local or in remote locations.
- Anyone witnessing the violation of any of the above provisions is expected to report to the teacher in charge or to the appropriate administrator.


## Penalties:

-If a student violates any provisions of the school policy, the student:

- Will be denied access to all corporation computer facilities, equipment and software for one calendar year from the date of the infraction.
- May be removed from the class in which the violation occurs with a grade of F if the majority of the class assignments are centered around the computer.
- May also be suspended from school for a period of time, at the discretion of the appropriate administrator. -At the high school level, if a student violates any provision of this policy a second time, the student will be denied access to all corporation computer facilities for the remainder of his/her school career.
-If an employee of the corporation or a member of the community at large violates any provisions of the school policy, that person will be denied access to all computer facilities, equipment and software belonging to the corporation for an appropriate period of time.


## CHROMEBOOK PROCEDURES, RULES AND REGULATIONS <br> Visit www.nwhite.k12.in.us for a full copy of the Chromebook procedures, rules, and regulations

North White School Corporation will provide Chromebooks to all students in grades K-12. All students in grades $\mathrm{K}-12$ will be allowed to take the Chromebooks home during the school year. Chromebooks will be turned in on the last day of school and will be issued to student at the beginning of the new school year.
"Ownership of Device"
At the end of each 4 year cycle of the device, students/parents/guardians will have the option to purchase the Chromebook for $\$ 5$. Chromebooks that are not purchased will be recycled for the parts.
"Insurance"
North White School Corporation will no longer offer an insurance plan. Any and all damage/replacement costs will be billed directly to the parents/guardians of the student. Parents/guardians can set up a payment plan with the treasurer of the elementary or middle-high school. Chromebooks will remain at the school (they will not be allowed to be taken home) until the cost of repairs have been paid in full. Students will be allowed to check out the device in the morning and check it back in the afternoon.
"Lost/Stolen Device Replacement"
1st Replacement: Payment for the prorated amount based on the 4 year life of the Chromebook.
2nd Replacement: Complete Replacement (Cost of the Chromebook, including all licensing fees.)
"Device Checks for Damage"
Every nine weeks, students will be required to have their Chromebook checked by the IT department. Students will need to produce the Chromebook, case and charger to ensure that they are in proper working order. Anything found to be wrong will be billed to the parent/guardian of the student and repaired following department procedure/guidelines.

## NORTH WHITE - CONFLICT RESOLUTION POLICY

We feel it is important that students at North White be encouraged to participate in a wide range of school-sponsored activities. Expanding extra-curricular and co-curricular programs at North White has allowed the opportunity for scheduling conflicts to occur.
By providing clearly defined guidelines, staff members, students and parents will be able to communicate with each other in an atmosphere of fairness and consistency.
Prior to the Fall, Winter, and Spring sport seasons, in advance of conflicting situations, and before discussing possible conflicts with student participants, involved staff members will meet with the athletic director and principal (or designee) to determine if there will be conflicts and how they can be resolved. (Principal, or designee, will call this meeting.)

1. The following basic guidelines will be used in determining appropriate resolutions to conflicting performance schedules.

- Scheduled State Athletic Association tournaments and State Association Division of Student Activities contests, including travel time, shall have the number one precedence. If a conflict exists between two of these activities, the student shall make the choice without penalty.
- Regularly scheduled games and major performances beyond item A shall be the second priority. A previously scheduled event on the school calendar will take precedence over a calendar addition or a rescheduled event. If a conflict exists between two of these activities, the students shall make the choice without penalty.
- The importance of the student's participation in the success of the total group performance is the third priority. This shall be determined by the principal and the athletic director.
- After the Fall, Winter, and Spring conflict meetings there will be a joint meeting with students to inform them of the conflict(s) and to permit each student to choose the activity in which he or she will participate. Following the meeting, and within seven (7) days thereof, each student will notify both of the involved staff members and principal of his or her decision in writing.
No penalty will be assessed to the student participant if he or she properly communicates the decision to all parties. Any student penalty to be assessed must be done with the approval of the principal. All decisions will be adhered to; however, if unusual circumstances do occur at a later date, the student may request a change by filing or submitting his/her request in writing to the principal no later than five (5) days prior to the event.

2. The following basic guidelines will be used in determining appropriate resolutions to conflicting practice schedules:

- After school practices- regularly scheduled athletic practices shall be approved by the athletic director and/or the principal.
- Before school practices:
-Athletic practices cannot start before 6:00 a.m.
-Non-athletic, extra-curricular practices may not start prior to 7:00 a.m.
-Band practice will be in the morning, beginning at 7:00 a.m.
-A student who is a member of an athletic team and other extra-curricular or co-curricular program which are having before school practices must follow the following guidelines:
-Student may attend athletic practice between Mondays and Fridays from 6:00 a.m. to 7:00 a.m. -Student must report to other organization practice no later than 7:00 a.m.
-Student may attend Saturday practice as long as it does not conflict with a scheduled event. -If a problem arises that the involved staff members are unable to resolve, the principal and athletic director will be contacted and the principal will determine a final resolution.
- If, because of bad habits or improper conduct, you cannot represent your school in a becoming manner.
- If you have enrolled previously for four seasons of sports. (Enrollment, not participation, determines eligibility). NOTE: Consult with your own high school principal before accepting prizes and awards for engaging in athletic contests, practices, scrimmages or schools or athletic instruction outside of your own high school.
* These rules are subject to updates by the IHSAA.


## NORTH WHITE ATHLETIC CODE

This athletic code applies to students involved athletics such as athletic teams and cheerleaders.

- All athletes attending North White Middle-High are subject to the rules of the Athletic Code.
- Unless there is a change in the Athletic Code, athletes sign the Athletic Code once and it remains in force as long as they participate in athletics at North White High School.
- All athletes are subject to the Athletic Code 365 days a year (1 calendar year).
- Reports of athletes who violate North White School athletic rules and procedures will be investigated.
- The athletic director and/or principal (or designee) will notify athletes of the violation and consequences. In the event an athlete feels he/she has not been dealt with fairly, he/she may appeal such decisions to the Athletic Council for a special hearing. The athletic director must receive a written letter of appeal within two weeks of notification of the consequences for the violation.
- The Athletic Council shall be made up of the athletic director, principal (or designee), and all head coaches (except the head coach of the sport(s) that the student is involved in).
-The principal (or designee) shall preside over the proceedings.
-The principal (or designee) shall set a date as soon as possible after the appeal and select a hearing board.
-The athlete, accompanied by a parent, shall be present.
-The penalty shall be decided by the hearing board in closed session, and then relayed to the athlete and parentimmediately.
-The decision of the council is final.


## REQUIREMENTS FOR PARTICIPATION

## Athletic forms

The following forms must be completed prior to a student/athlete participating in any practice or tryout session for any interscholastic sport. All forms must be completed and signed by parents.

- Physical Examination Form
- Extra-curricular and Athletic Code of Conduct Form
- Emergency and Medical Treatment Form
- Insurance Verification Form
- Concussion and CPR Forms
- Drug Testing Form
- Franciscan Form


## Physical examination

A yearly physical examination is required. The physical form must be completed by the physician and submitted to the coach prior to participation. The physical covers all sports for the entire school year provided the examination occurred after April 1. (IHSAA Rule) The form will be kept on file in the Athletic Office.

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TO: $\quad$ NIESC/ESC Participating Member School Corporations and Participating Food Distributors
FROM: Lisa Abell, Director, Cooperative Purchasing
DATE: May 17, 2019

RE: $\quad$ Awarding of NSLP Food Proposal for GPO

Proposals for Cafeteria Food, Supplies and Commodities were due at NIESC on May 3, 2019. The Food Service Directors from NIESC and participating ESC members from Region 4, 5, 6, 7, and 8 met on May 14, 2019 to review and score the proposals and to select their vendor.

NIESC received food proposals from one GPO, which was HPS. Stanz Food Service declined to participate in this RFP. There were no other responses received. The invitation was sent to Stanz, US Foods, National IPA, Sysco, McFarling, and Performance Foods. This contract will run from July 1, 2019-June 30, 2020. There is no fuel surcharge on the proposal.

HPS went out recently for a new distributor award to be named June 1, 2019. HPS sent both their board minutes and their "Letter of Intent" to name GFS as their awarded distributor contract. HPS is a member-driven GPO and there are dues for this membership. However, after analyzing the proposal details and the HPS Explanation of Dues and Rebates, it was determined that the membership fee would be a net-zero cost to ESC Members. They would also potentially realize an even greater return on their investment by becoming a HPS Member if they utilized the entire rebate package. HPS/GFS minimum order for free delivery is $\$ 500$.

The ESC Evaluation Team evaluated and scored HPS on their total proposal package. It was determined after evaluations that the award should be made to HPS with GFS as the distributor. HPS average score was $98 \%$. This contract will service 66 districts at 5 participating educational service centers. Out of 66 districts, 57 were present for evaluating and scoring of the RFP.

This contract will be a major supplier ( $90 \%$ of food purchasing per the ESC agreement) award for the period of July 1,2019 -June 30, 2020. This contract is renewable for up to 4 consecutive years. The following ESC Members committed quantities, signed an agreement and have committed to purchase from this contract:

NIESC Members:

| Argos | Eastern Pulaski | MSD of New Durham | Rochester | Union North |
| :--- | :--- | :--- | :--- | :--- |
| Baugo | Fairfield | New Prairie | School City of Mishawaka | Wa-Nee |
| Bremen | John Glenn | North Judson | South Central | Wawasee |
| Caston | Lakeland | Oregon Davis | Tippecanoe Valley | West Central |
| Concor | Michigan City | Plymouth | Triton | Westview |
| d |  |  |  |  |
| Culver | Middlebury | Prairie Heights | Tri-Township |  |

## WVEC Members:

| Eastern Howard | Pioneer |
| :--- | :--- |
| Lewis Cass | Sheridan |
| Logansport | South Newton |
| Northwestern | Twin Lakes |
| North White | Western |

Region 8 Members:

| Bluffton Harrison | North Adams |
| :--- | :--- |
| Dekalb Eastern | Northern Wells |
| Eastbrook | Saint John Lutheran |
| Fremont | South Adams |
| Hamilton | Southern Wells |
| Madison-Grant | Whitko |

ECESC Members:
Eastern Hancock
Edingburgh
Greensburgh
Northern Rush
Rush County
St. Gabriel

Northwest ESC Members:

| Duneland | River Forest |
| :--- | :--- |
| Hanover | School City of Hobart |
| Lake Station | School City of Whiting |
| North Newton | Union Township |
| Porter Township |  |

Pricing, scoring and additional information will be sent to corporations and to the vendors. HPS will contact the schools to make final arrangements and to establish delivery start dates. Please call me at 800-326-5642 or e-mail me at: labell@niesc.k12.in.us with any questions or concerns. Thank you for participating in this proposal.

# Executive Board Meeting 

## Minutes

## April 24, 2019

Members Present (email): Colleen Moran, Doug Miller, Randy McCracken, Doug Allison, Tim Garland and Mike Galvin

## New Business:

The participating FSDs met on $4 / 18 / 19$ to recommend to the WVEC Board the Food Service Awards for 2019-20. All vendors complied with all legal aspects of each area being bid.

1. Bakery - two bids were received - Alpha Baking \& Aunt Millies. The FSDs voted to award the Bakery Bid to Aunt Millie's as it was substantially less than the Alpha Baking bid.
2. Produce- one bid was received - Piazza Produce. The FSDs voted to award the Produce to Piazza.

Dairy - two bids were received - Prairie Farms \& Deans. After review, the FSDs voted to re-bid the Dairy bid and it will be presented at a later date to the WVEC Board.

Approved; Unanimous; 6-0 vote

Old Business: None

## Wabash Valley Education Center

## Education Center

## May 2019

Mr. Mike Wren
Prairie Farms Dairy
722 Broadway St
Anderson IN 46012

## Product Inclusion 2019-20 Dairy Bid

Dear Mike,

This document signifies Prairie Farms agreement to provide the same pricing for all flavored (Chocolate, Strawberry, Vanilla) 1\% Half Pint Milk for the 2019-20 bid period, as Prairie Farms bid for 1\% Half Pint Milk. By signing below Prairie Farms understands WVEC Districts purchasing volumes for Flavored (Chocolate, Strawberry, Vanilla) Fat Free milk might be lower than anticipated. The $1 \%$ Flavored Milk should keep the overall volume within range of the overall estimated quantity stated in the WVEC 2019-20 Dairy Bid.

Prairie Farms has also quoted $\$ 2.90$ for a half gallon of Lactose Free Milk - this item is not part of the bid and as such will not need to be reported in your reports to WVEC for our districts.

The WVEC Districts voted to award the ESC-De-ESC_pricing for the 2019-20 bid period.
This letter is WVEC's commitment that all our districts will now own their own dairy coolers for the 2019-20 bid period and as such only the pricing in Form $A$ is being considered.

Please sign, date and return this letter at your earliest convenience. This may be returned by email jprien@esc5.k12.in.us
When the WVEC Board officially approves the award, you will be sent the award documentation.

N I agree to the statements above:



Sincerely,


Jeanie Prien
WVEC Accounting


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    Date Range: 05/01/2019-06/05/2019
    

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    orap: 4 dowen of UTaP/DTP/DT are accerctable if en dove wat administered on or atter chilfs 4 brthday
    Potio*: 3 doves of Polio are acceptabie foc all graspleveth if the 3 "dose wal given on or sher the $s$ " birthosy and at least 6 mooters after the prevous dow. be adiminitered on or atre, the final dose must be adminatered ar least 6 months atter the provour dose.
    Varicella: Phymician docurbentation of disease batory. inctuding month and year, a proof of immulty for children eetering prenchool through i1" grade parent report of divesua hatoryin aurptable for grade 12
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